



## APPROACH

*Creativity, passion, business acumen and dedicated service to the client form the foundation of CAI design philosophy.*

- Our creative, flexible and highly skilled staff has extensive experience collaborating with discerning private clients.
  - Our staff communicates effectively with architects, builders, building trades & other design and construction professionals.
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## DESIGN PROCESS

### PROGRAM PHASE

- Review applicable codes, standards, regulations and restrictions.
- Discuss applicable requirements of the project with owners/client.
- Collect all applicable information (project budget, timeline, creative desires and constraints).
- Provide written documentation of project outline and requirements.

### SCHEMATIC DESIGN PHASE

- Review architectural plans with our team.
- Begin space planning, design sketches and preliminary floor plans.
- Select and present preliminary materials, finishes and equipment for client approval (furniture, cabinetry, millwork, etc).
- Prepare general estimates for all architectural interior finishes and furniture specifications.

### DESIGN DEVELOPMENT

- Prepare final plans and finish specifications (millwork, fixtures and fittings, lighting, flooring, furniture, etc).
- Draft and render budget based on the design concepts presented.
- Seek input from sub contractors as required or recommended.
- Request client approval on all drawings and specifications. This step enables our team to proceed to “contract documentation phase.”

### CONTRACT DOCUMENTATION & INSTALLATION PHASE

*Final, detailed drawings are prepared. These documents will provide all necessary sections, details, schedules and specifications to ensure a proper and cohesive installation of all the architectural interior design.*

- For commercial projects the furniture, fixtures and equipment will be prepared with the final construction documentation.
- All client-approved drawings and specifications go out to tender. Orders for furniture, materials and finishes are placed.
- Review installation.

### PROJECT COMPLETION PHASE

*Inspect job site to ensure all details and efficiencies of the design project and processes are met in order to ensure design creativity and accurate documentation are met.*

- Conduct client walkthrough to ensure expectations on design quality and creative vision have been met.
  - Review of all drawings and compare to work completed to ensure quality.
  - Review and inspect all furniture, window treatments and accessories.
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